**ASSOCIATION OF ADVENTIST CAMP PROFESSIONALS**

**Board Meeting – Date – 2:00 PM (Eastern)**

**Conference Call**

**MEMBERS:**

Chairman: name

Recording Secretary: name

**1. Devotional Thought**

**2. Union Representative Reports**

**3. Prayer Time**

**4. Call to Order – Roll Call/Attendance Recording Secretary**

**5. Approval of Minutes – (last meeting) Board Chair**

**6. Treasurer Report ­**(See attachments) **Committee Chair**

**7. Secretary’s Report** (See attachments) **Secretary**

**A. Membership Membership Chair**

**B. Other Reports As assigned**

**8. Convention Committee Report Committee Chair**

**9. Constitution & Bylaws Committee Report Committee Chair**

**10. Communications Committee Report Committee Chair**

**A. E-News**

**B. Website**

**C. Resources**

**11. Nominating Committee Report Committee Chair**

**12. Other As assigned**

**A.**

**B.**

**13. Announcements: Next Meetings Board Chair**

**(Scheduled meeting dates throughout year...including Convention Board Meeting)**

**14. Prayer & Adjournment**

**BOARD MEETINGS IN 2020**

The Board meetings will be conducted via conference call on the following dates (generally the second Tuesday of the month) beginning at 2:00 Eastern and last approximately one hour. A reminder notice will be sent out ahead of time along with the proposed agenda and any pertinent documents to review ahead of time. A call-in and/or video conferencing link will be included in the email.

**Calendar Agenda Items**

**February:** Select Finance Committee Union Rep

**April:**

**May:**

**September:**

**October:** Business Meeting Agenda, Constitution & Bylaws Proposals

**November:**

**Convention:** Review Goals Objectives & Action Plans, Community Caring, Mentoring